State of California, Military Department
State Active Duty (SAD)
Vacancy Announcement
Multiple Positions Available

Position Details
Announcement Number: SAD VA 2022-042
Opening Date: 6 May 2022
Closing Date: 25 May 2022
Position Title: Security Guard (SAD E-4)
Duty Location: 129 RQW/SFS, Moffett ANGB, CA
Selecting Official: Security Forces Superintendent, 129 RQW/SFS
Projected Employment Date: 20 June 2022

Vacancy Announcement Details
The California Military Department is accepting applications for the State Active-Duty position indicated above. This vacancy announcement expires 25 May 2022 unless sooner rescinded. An appointment to this position provides full benefit status for the appointee and their beneficiaries. The incumbent will be appointed on annually renewable State Active-Duty orders through year six, at which time the incumbent may be eligible for career status IAW CMD Reg 600-1, dated 21 April 2020. Continuation and subsequent extensions of service will be determined by the individual’s performance of duty and continuation of funding. The service member selected for this position will be paid at their federal pay grade, not to exceed E-4.

This announcement has minimum requirements. Failure to meet these requirements will cause your application to be rejected from consideration. While it is important for you to read the entire announcement closely, please pay particular attention to the instructions at the end of this announcement for documents required to submit a complete application. Applications missing signatures and required documents will not be considered. The Service Member selected for this position may be eligible for health, dental, vision and life insurance benefits. Other benefits may also be available to those who qualify such as Service Member Assistance Programs, Group Legal Services, Long-Term Disability Insurance, Long-Term Care Insurance, Retirement Annuity, Supplemental Investment, and the Military Service Buy Back Program. Reimbursement for moving and relocation expenses will not be paid.

Eligibility Requirements
- Active members of the California Military Department (Air) in the grades E-2 through E-5 may apply. Applicants must have a military affiliation per Para 3-2 of CMD Reg. 600-1. Applicants who are not current members of the California Military Department may apply, however, applicants must meet military affiliation requirements at the time of appointment. Non-members of the California Military Department (Air) must submit a Letter of Intent to meet qualifying military affiliation at the time of appointment along with their application.
- Must have a minimum of two years’ experience in civilian or military law enforcement or security experience to 3POX1 AFSC skill level, or compatible military police identifier. Completion of basic Security Forces Apprentice course or Military Police school or equivalent law enforcement course.
- Must possess excellent written and verbal communication skills and can communicate effectively with individuals at all levels in both civilian and military organizations.
• Must be qualified, and remain qualified, to bear firearms in accordance with AFI 31-117 during employment.
• Members must be capable of passing the Air Force Use of Force (UOF) training and complete DD FM 2760 (Qualification to Possess Firearms or ammunition) annually in accordance with AFI 31-117.
• Must be capable of taking prompt and efficient action in cases of fire, attempted theft, espionage, sabotage, and other acts detrimental to safeguarding military personnel, property, and ANG resources.
• Must never have been convicted by civilian or military court, except for minor traffic violations and similar infractions. Applicant must not have a history of juvenile delinquency in two years proceeding proposed employment.
• Must qualify for a security clearance at the "Secret" level.
• Completion of military and civilian education (high school or equivalent) requirements commensurate with the grade of the applicant are required. **Attach documentation of your highest level of civilian education.**
• Military assignments appropriate to the grade of the applicant are required.
• Required to meet height/weight and physical fitness standards prescribed by their military branch of membership.
• Applicant must meet, and maintain, federally recognized medical fitness standards. **Attach a current copy, within the past twelve months, of your military component’s verification of these requirements. (See instructions at the end of this announcement for required component-specific documents).**
• Appropriate military uniform with federally recognized rank will be worn in accordance with military regulation.
• Must be able to pass both State and Federal background checks (Live Scan). Continuation of employment is contingent upon maintaining favorable State and Federal background checks.
• Must possess a valid state driver’s license. **Attach a current copy, within the past six months, of your Department of Motor Vehicle’s printout.**

**Primary Duties and Responsibilities**

Works under the direct supervision of the S-3 Operations Superintendent and respective Flight Chief. Demonstrating sound judgment, maintaining reliable fitness for duty, and ensuring compatibility with the challenges associated with security work is imperative. Appointees are subject to a one-year probationary period. Must complete and maintain duty position certification and the ability to carry a firearm IAW Air Force Arming and Use Force of policies.

• Performs security, resource, and force protection duties within the ANG area of responsibility. Patrols installation to ensure federal property and ANG resources are properly protected and secured.
• Controls entry to the 129th RQW Installation as a certified Installation Perimeter Entry Controller.
• Responds to all installation emergencies, i.e., aircraft mishaps/accidents, personnel injuries, vehicle accidents, violence in the workplace incidents, active shooter incidents, and fire or hazardous materials incidents.
• Conducts physical security checks of the installation property.
• Writes reports and takes statements from military and civilians.
• Performs duties as Base Defense Operations Center (BDOC), operates and monitors all security communication systems (C2), phones and radios, to include Intrusion Detection System (IDS) and duress alarms. Maintains communications with the base patrol and other law enforcement agencies.
• Performs duties as the Alarm Monitor for the IDS.
• Contacts local, federal, or civil law enforcement officials to obtain assistance when ANG resources and personnel are threatened.
• Respond to emergency incidents to act as Incident Commander (IC) until appropriate key personnel are contacted and assume responsibility for the situation.
• May provide group training or instruction as required.

Instructions for Submitting Applications
To request a State Active Duty Appointment Application, please contact State Personnel Programs by email at SP.SADApplication@cmd.ca.gov for assistance.

Interested applicants must submit a completed and signed State Active-Duty Appointment Application and all required supporting documentation (listed below), to the Director of State Personnel Programs. Applications missing signatures and required documents will not be considered.

• All Applicants: Are required to submit documentation of COVID-19 vaccination.
• All Applicants: Documentation of your highest level of civilian education listed on your application. (Legible copy of either diploma, degree, or transcripts).
• All Applicants: Are recommended to submit a Resume.
• Readiness: Include any documentation for current flagging actions. SM must include memo signed by commander indicating circumstances and disposition mitigation.
• CA Air National Guard (CA ANG) Applicants: Are required to submit Report on Individual Person (RIP), and ARCNet Individual Readiness Detail, current within the past twelve months
• All Applicants: DMV Printout current within the past six months. California residents may obtain, at cost, a copy of their DMV printout. Unit DMV reports are not accepted.
• Deployed Service Members: Title 10 OCONUS Orders - Currently deployed service members only

Complete applications and all supporting documents may either be mailed to Joint Force Headquarters, Director of State Personnel Programs, Attn: NGCA-JSD-SP (Box #27), 9800 Goethe Road, Sacramento, CA 95827, Or e-mailed as One PDF file to SP.SADApplication@cmd.ca.gov. Applications mailed, or e-mailed, must be received by the State Personnel office no later than the close of business on Wednesday, 25 May 2022.