State of California, Military Department  
State Active Duty (SAD)  
Vacancy Announcement  
1 Position Available

Position Details
Announcement Number: SAD VA 2019-91  
Opening Date: 7 August 2019  
Closing Date: 23 August 2019  
Position Title: Flight Chief (SAD E-6)  
Duty Location: 146th Security Forces Squadron, Channel Islands Air National Guard Base, CA  
Selecting Official: Security Forces Manager  
Projected Employment Date: 23 September 2019

Vacancy Announcement Details
The Military Department is accepting applications for the State Active Duty position indicated above. This vacancy announcement expires 23 August 2019 unless sooner rescinded. An appointment to this position provides full benefit status for the appointee and their beneficiaries. The incumbent will be appointed on annually renewable State Active Duty orders through year six, at which time the incumbent may be eligible for career status IAW CMD Reg 600-1 w/ Change #1. Continuation and subsequent extensions of service will be determined by the individual’s performance of duty and continuation of funding. The airman selected for this position will be paid at their federal pay grade, not to exceed E-6.

This announcement has minimum requirements. Failure to meet these requirements will cause your application to be rejected from consideration. While it is important for you to read the entire announcement closely, please pay particular attention to the instructions at the end of this announcement for documents required to submit a complete application. Applications missing signatures and required documents will not be considered.

The airman selected for this position may be eligible for health, dental, vision and life insurance benefits. Other benefits may also be available to those who qualify such as Service Member Assistance Programs, Group Legal Services, Long-Term Disability Insurance, Long-Term Care Insurance, Retirement Annuity, Supplemental Investment and the Military Service Buy Back Program.  
Reimbursement for moving and relocation expenses will not be paid.

Eligibility Requirements
- Members of the active California Air National Guard in the grades of E-5 through E-7 may apply. Applicants must have a military affiliation per Para 3-2 of CMD Reg 600-1. Applicants who are not current members of the California Air National Guard may also apply, however, applicants must meet military affiliation requirements at the time of appointment. Qualifying service in the active militia must have been within 24 months of the closing date of this vacancy announcement. Non-members of the California Air National Guard must submit a Letter of Intent to meet qualifying military affiliation at the time of appointment along with their application.
- Must be assigned to the 146th AW prior to appointment and be assigned to a military position in the 146th SFS.
Completion of military and civilian education requirements commensurate with the grade of the applicant are required. **Attach documentation of your highest level of civilian education.**

Military assignments appropriate to the grade of the applicant are required.

Must possess excellent written and verbal communication skills, to include computer and spreadsheet usage. Comes in daily contact with military and civilian personnel and must use good judgment and tact in their actions.

Must have, at minimum, six years’ experience in civilian or military law enforcement, or security experience equivalent to 3P071 AFSC skill level, or compatible military police identifier.

Must have knowledge of basic principles of first aid, fire prevention, safety and human relations.

Must be qualified, or capable of becoming qualified, to bear firearms during course of employment.

Applicant must never have been convicted by civilian or military court, except for minor traffic violations and similar infractions.

Must be capable of taking prompt and efficient action in cases of fire, attempted theft, espionage, sabotage and other acts detrimental to safeguarding property and ANG resources.

Must be familiar with the State Active Duty program, requirements, systems and processes.

Applicant must meet, and maintain, federally recognized medical fitness standards. **Attach a current copy, within the past twelve months, of your ARCNet Individual Medical Readiness Detail.**

Must pass Live Scan upon hire date.

Appropriate military uniform with federally recognized rank will be worn in accordance with military regulation.

Must be able to pass both State and Federal background checks (Live Scan). Continuation of employment is contingent upon maintaining favorable State and Federal background checks.

Must possess a valid state driver’s license. **Attach a current copy, within the past six months, of your Department of Motor Vehicle’s printout.**

**Primary Duties and Responsibilities**

Works under the direct supervision of the Security Forces Manager through the NCOIC of Security Forces at Channel Islands Air National Guard Base, Port Hueneme. The Flight Chief supervises those performing security and resource protection duties within the ANG area of responsibility. Specifically, members who:

- Patrol installation to ensure federal property and ANG resources are properly protected and secured.
- Control entry to the 146th AW Installation as a certified Installation Entry Controller.
- Support the mission as members of a Security Response Team.
- Respond to all installation emergencies, i.e. aircraft mishaps/accidents, personnel injuries, vehicle accidents and fire or hazardous materials incidents.
- Conduct physical security checks of installation property.
- Write reports and take statements from military and civilians.
- Perform duties as Base Defense Operations Center (BDOC) controller, operate and monitor all security communications systems, phones and radios, to include Intrusion Detection System (IDS) and duress alarms.
- Perform duties as Intrusion Detection Monitor and maintain communications with the base patrol and other law enforcement agencies.
- Operate and monitor Security Surveillance Camera System that provides surveillance to the entire installation.
- Dispatch and coordinate field units when tactically responding to emergencies or incidents.
• Will contact local, federal or civil law enforcement officials to obtain assistance when ANG resources and personnel are threatened.
• Handles emergencies until appropriate key personnel are contacted and they assume responsibility for the situation.
• As Flight Chief, conducts performance evaluations and other CMD-mandated administrative actions to support program management.
• Performs similar other duties as assigned.

Instructions for Submitting Applications
Interested applicants must submit a completed and signed State Active Duty Appointment Application and all required supporting documentation listed below, to the Director of State Personnel Programs. **Applications missing signatures and required documents will not be considered.**

- Documentation of your highest level of civilian education. (Legible copy of either diploma, degree, or transcripts).
- ARCNNet Individual Readiness Detail reflecting a current PHA within the past twelve months.
- **DMV Printout** current within the past six months. California residents may obtain, at cost, a copy of their DMV printout. Unit DMV reports are not accepted.
- Title 10 OCONUS Orders - Currently deployed service members only

Complete applications and all supporting documents must be mailed to Joint Force Headquarters, Director of State Personnel Programs, Attn: NGCA-JSD-SP (Box #27), 9800 Goethe Road, Sacramento, CA 95827, or e-mailed as one file to ng.ca.caarng.mbx.sad-application@mail.mil. Applications mailed, or e-mailed, must be received by the State Personnel office no later than the close of business on Friday, 23 August 2019.

Remarks
To request the State Active Duty Appointment Application, contact Mrs. Cheryl Arbaugh at (916) 854-3816 or ng.ca.caarng.mbx.sad-application@mail.mil for assistance.