

**California National Guard – Human Resources Offices**  
**Full-Time National Guard Duty (FTNGD) Title 32**  
**Vacancy Announcement**  
**1 Position Available**

**Position Details**

Announcement Number: FTNGD-ASAP-21-01  
Opening Date: 14 August 2020  
Closing Date: Open until filled  
Position Title: Army Substance Abuse Program NCOIC  
UIC: W8AYAA  
DMOS/Branch: Immaterial  
Min/Max Grade: E-6 to E-7  
Duty Location: JFHQ, Sacramento  
Eligibility Requirements: Male/Female/Enlisted  
Selecting Official: Chief, Soldier Support Branch  
Security Clearance: SECRET  
Requirements:  
Minimum Military Education: Commensurate with grade  
Requirements:

**Conditions of Employment**

- This position is in the Full Time Military Force (FTM) - Active Duty Operational Support (ADOS) program. Tour is subject to ongoing quarterly budget requirements. Position expected to start 1 October 2020.
- Soldiers must be eligible for reenlistment or extension IAW NGR 600-200 (ARNGUS) or AR 140-111 (USAR), unless the disqualification for reenlistment or extension can be waived under these regulations.
- Soldier must not have been relieved for cause from any duty position in the 36-month period preceding the date of application.
- Must not be able to qualify for sanctuary or separation pay as a result of the operational support order.
- 1,095 cumulative days (three years) is **not applicable** for this position.
- Must be within reasonable commuting distance of the assigned duty station per JFTR, 7355B. The HOR on PQR will be used to determine commute distance. 100 miles round trip will be used as a base line for determining reasonable commute.
- Must meet Army medical retention standards IAW AR 40-501, chapter 3. Must not be Medically Non-Deployable (MND).
- Must meet Army physical fitness, uniform, and weight control program standards.

**Primary Duties and Responsibilities**

- Manages urinalysis testing program for California Army National Guard including establishing training schedules, ordering and tracking supplies, managing budget, maintaining awareness of regulations and policies, supervising subordinate personnel, and developing and conducting program status briefs.
- Perform other duties as assigned by Chief or NCOIC, Soldier Support Branch.

## Specialty Qualification Requirement

- Soldier must have a valid SECRET or higher clearance with no issues.
- Soldier will be interviewed by Chief, SSB.
- Must have a valid Government Travel Card.
- Have a valid state drivers license.
- Soldier must not be adversely flagged or under investigation.
- Females must provide a negative pregnancy test verification memorandum within 15 days of start date or tour renewal.

## Instructions for Submitting Applications

**Applicants must, as a minimum, submit the following documents:** If required item(s) are missing from your packet **it will** be returned to the applicant due to lack of information: ***(Please No binders)***

- Enlisted/Officer Biographical Summary or resume of military and civilian experience.
- DA Form 1058-R completed and signed by commander.
- Certified copy of DA Form 2-1, Enlisted/Officer Record Brief (ERB/ORB) or Personnel Qualification Record (PQR).
- Last 3 NCOERs/OERs. (Supervisor must provide written statement/memo providing information as to why soldier's evaluations are not available.)
- **Certified copy** of current DA Form 705 (APFT), within four months of submission date and ensure that height and weight are annotated. Submit body fat worksheet (if necessary).
- Commander's height and weight statement showing Soldier meets standards IAW AR 600-9 completed in the current month. If selected, statement must be within 15 days of appointment date.
- Current MEDPROS printout (Available on AKO) - [My Medical Readiness](#) (select IMR record). PHA within 12 months of start date. HIV screening within two years of start date. HIV must show "GREEN".
- RPAS statement.
- Current DA Photo
- AFCOS Active Duty History Query (under Manday/Travel/Order register Query in AFCOS) showing last 31 day break (if applicable).
- Current DMV print out (within six months) must be enclosed with this packet.
- Submit ADOS packet to: MSG (CA) Jorge A Garcia and SSG (CA) Gerri Panos at [jorge.garcia116.nfg@mail.mil](mailto:jorge.garcia116.nfg@mail.mil) and [geraldine.g.panos.nfg@mail.mil](mailto:geraldine.g.panos.nfg@mail.mil).

## Remarks

The California National Guard is an Equal Opportunity Employer. All applicants will be protected under Title VI of the Civil Rights Act of 1964 against discrimination based on race, color, religion, gender or national origin.