California National Guard – Human Resources Offices
Army Active Duty Operational Support (ADOS)
Vacancy Announcement
1 Position Available

Position Details

Announcement Number: ADOS-49HRF-001
Opening Date: 1 May 2022
Closing Date: Open until filled
Position Title: HRF (Home Land Response Force) Training NCO
UIC: WP7EAA
DMOS/Branch: Immaterial
Min/Max Grade: E4 to E6
Duty Location: 510 Parker Road, Fairfield, CA 94533
Eligibility Requirements: Male/Female/Enlisted
Selecting Official: MP Brigade Operations Staff
Security Clearance Requirements: SECRET
Minimum Military Education Requirements: Professional military education qualified for their grade.

Conditions of Employment

- Tour is subject to ongoing quarterly budget requirements. Position expected to start 01 May 2022.
- Must meet Army medical retention standards IAW AR 40-501, chapter 3. Must not be Medically Non-Deployable (MND).
- Applicants will be screened in a manner that provides reasonable certainty that the member is of good character, well-motivated and an appropriate representative of the National Guard.
- Applicants must be within Army HT/WT standards or pass Body Composition screening IAW the standards set forth in AR 600-9.
- COVID-19 Vaccination

Primary Duties and Responsibilities

- Primary Duties and Responsibilities Overseeing Region IX Common Operational Picture in preparation of possible HRF deployment.
- Maintains short-range and long-range planning calendars to synchronize operations of subordinate units.
- Assist HRF Staff with planning and executing all HRF CTEs and EXEVALs.
- During HRF deployment responsible for orders production during HRF training exercises and mobilizations.
- Perform TDY in support of the HRF C2 operations.
- Responsible for the coordination and planning of all individual training, medical and functional readiness requirements of the HRF C2.
• Responsible for the accountability and readiness of assigned and attached personnel to the HRF C2 JMD.
• Responsible for communicating with POCs from assigned and attached personnel to ensure proper updates on JMD.
• Responsible for tracking all individual training per HRF ITRM and keeping all systems updated to reflect current readiness status.
• Responsible for planning, tracking and coordinating the medical readiness of all HRF members. Specialty Qualification Requirement

Specialty Qualification Requirement

• Completion of FEMA 100.b, 200.b, 700.a, and 800.b online courses within one month of hiring date. [FEMA Training](#).
• Soldier must have valid National Security Check or higher security clearance with no issues.
• Soldiers applying must meet the following eligibility criteria IAW DA Pam 611-21
• Must have no other record of disciplinary action under UCMJ or patterns of behavior which indicates a lack of integrity, or which is inconsistent with the MOS.
• Must have no convictions or other adverse disciplinary convictions for criminal offenses listed as a misdemeanor or felony outlines in AR 601-210, chapter 4.
• Military Status: Full-Time Military Title 32 (ADOS).
• Duty location will be HHC, 49th MP BDE, 510 Parker Road, CA 94533.
• Attends all HRF C2 exercises and training (This will exceed the normal number of Annual Training days afforded M-day Soldiers).
• Must have a Government Travel Card and be available for travel.
• Have a valid state’s driver’s license.
• Soldier must not be adversely flagged or under investigation.

Instructions for Submitting Applications

Applicants must, as a minimum, submit the following documents: If required item(s) are missing from your packet it will be returned to the applicant due to lack of information: *(The following documents must be filled out completely, signed, and no older than 45 days in order to be accepted.)*

• Full-Time National Guard Duty for Operational Support (FTNGD-OS) Checklist
• Cover Letter
• DA Form 1058: Application for Active Duty, Active Duty for Special Work, Temporary Tour of Active Duty, and Annual Training for Soldiers of the Army National Guard and U.S. Army Reserve. Must be signed by Soldier, Company Commander, and the unit Records Custodian.
• Retirement Points Accounting Statement (RPAS) (Updated within 30 days of the tour effective date).
• DAMPS Active Duty History Query
• MEDPROS Individual Medical Readiness (IMR) Record: Soldier has a PHA on record within 12 months of order start date. No IMR deficiencies including temporary profiles or Medical Readiness Code (MRC) 3 or 4. Soldier is "GREEN" on Human Immunodeficiency Virus (HIV) screening within 24 months of order start date. IMR printout must show the Soldier’s current MRC.
• DA Form 705 and DA Form 5500/5501: Soldier must pass an APFT and meet HT/WT standards IAW AR 600-9. Results must be entered in DTMS.
• Commander's Annual Training Acknowledgment Memorandum
• DA Form 3725 and Lease/Mortgage Agreement
• Negative Pregnancy Memorandum: Females must have a negative pregnancy test verification memorandum within 15 days prior to the order start date or tour renewal. Memorandum must state, "Not Pregnant" and include the date of the pregnancy test. The unit and/or hiring organization will monitor this requirement and immediately notify the fund center if the results are positive.
• Letter of Recommendation (Optional)
• Copy of your COVID Vaccination Card
• Please email all applications directly to 49th MP Brigade Current Operations Team: tom.j.ott.mil@army.mil and stephanie.n.robbons.mil@army.mil
• Questions may be directed to the Brigade Operations Team at (707) 437-3811 ext.3.

Remarks
The California National Guard is an Equal Opportunity Employer. All applicants will be protected under Title VI of the Civil Rights Act of 1964 against discrimination based on race, color, religion, gender or national origin.