

California National Guard – Human Resources Offices

Army Active-Duty Operational Support (ADOS)

Vacancy Announcement

1 Position Available

Position Details

Announcement Number:	ADOS-49HRF-27-01
Opening Date:	26 August 2026
Closing Date:	9 September 2026
Position Title:	HRF (Homeland Response Force) Operations NCO
UIC:	WP7EAA
DMOS/Branch:	Immaterial
Min/Max Grade:	E4-E5
Duty Location:	510 Parker Road, Fairfield, CA 94533
Eligibility Requirements:	Male/Female/Enlisted
Selecting Official:	49 MP BDE Operations Staff
Security Clearance Requirements:	SECRET
Minimum Military Education Requirements:	Professional military education qualified for their grade.

Conditions of Employment

- Tour is subject to ongoing quarterly budget requirements. Position expected to start no earlier than 01 October 2026.
- Must meet Army medical retention standards IAW AR 40-502, chapter 3. Must not be Medically Non-Deployable (MND).
- Applicants will be screened in a manner that provides reasonable certainty that the member is of good character, well-motivated and an appropriate representative of the National Guard.
- Applicants must be within Army WHtR standards IAW the standards set forth in Army Directive 2026-13.

Primary Duties and Responsibilities

- Primary Duties and Responsibilities include overseeing Region IX Common Operational Picture in preparation of possible HRF deployment.
- Processes Brigade ATRRS Schools applications, Government Travel Card Applications, Defense Travel Systems Authorizations and Vouchers, and DAMPS Orders.
- Assist HRF Staff with planning and executing all HRF CTEs and EXEVALs
- During HRF deployment, responsible for COP and orders production during HRF training exercises and mobilizations.
- Perform TDY in support of the HRF C2 operations at BDE level.

Specialty Qualification Requirement

- Completion of FEMA 100.b, 200.b, 700.a, and 800.b online courses within one month of hiring date. [FEMA Training Website](#)
- Soldier must have valid Secret clearance or at a minimum a favorable National Security Check or higher security clearance with no issues.
- Soldiers applying must meet the following eligibility criteria IAW DA Pam 611-21:
 - Must have no other record of disciplinary action under UCMJ or patterns of behavior which indicate a lack of integrity, or which is inconsistent with the MOS.

- Must have no convictions or other adverse disciplinary convictions for criminal offenses listed as a misdemeanor or felony outlines in AR 601-210, chapter 4.
- Military Status: Full-Time Military Title 32 (ADOS).
- Duty location will be 510 Parker Road, Fairfield, CA 94533 .
- Attends all CERFP and HRF C2 exercises and training to include HRF EXEVAL in April 2027 (This will exceed the normal number of Annual Training days afforded M-day Soldiers).
- Must have a valid Government Travel Card, DTS account, and available for TDY travel.
- Have a valid state's driver's license.
- Soldier must not be adversely flagged or under investigation.
- Soldiers with ATRRS, ATIS, ARRO, DTS, and IPPS-A experience are encouraged to apply.

Instructions for Submitting Applications

Applicants must, as a minimum, submit the following documents: If required item(s) are missing, packet **will be** returned to the applicant due to lack of information. The following documents must be filled out completely, signed, and no older than 45 days in order to be accepted. In order to receive correct updated orders, your Home of Record needs to be updated in IPPS-A).

- Current Individual Medical Readiness (IMR) Record (Must be GREEN): Soldier has a PHA on record within 12 months of orders start date. No IMR deficiencies, including temporary profiles or Medical Readiness Code (MRC) 3 or 4. Soldier is "GREEN" on Human Immunodeficiency Virus (HIV) screening within 24 months of orders start date. IMR printout must show the Soldier's current MRC.
- Last three evaluations, if applicable.
- Letter(s) of Recommendation (Optional).
- Soldier Talent Profile (STP).
- Biographical Summary.
- Current Retirement Points Accounting Management (RPAM) Statement NGB Form 23B.
- Record AFT/DA Form 705 (AFT) within 6 months. Profile must be attached, if applicable.
- DA Form 5500 WHtR.
- Security Clearance Letter of Verification (Must be completed by BDE or higher echelon).
- DA Form 1058: Application for Active Duty, Active Duty for Special Work, Temporary Tour of Active Duty, and Annual Training for Soldiers of the Army National Guard and U.S. Army Reserve. Must be signed by Soldier, Company Commander, and the unit Records Custodian.

Point of contact for packet submission is 49 MP BDE S3 CUOPS, CPT Terry Liggins at terry.j.liggins2.mil@army.mil. For questions, he can be reached at 707-437-3811 ext. 3.

Remarks

The California National Guard is an Equal Opportunity Employer. All applicants will be protected under Title VI of the Civil Rights Act of 1964 against discrimination based on race, color, religion, gender or national origin.