

# California National Guard – Human Resources Offices

## Army Active-Duty Operational Support (ADOS)

### Vacancy Announcement

1 Position Available

#### Position Details

|                                          |                                                            |
|------------------------------------------|------------------------------------------------------------|
| Announcement Number:                     | ADOS-49HRF-26-060                                          |
| Opening Date:                            | 11 July 2026                                               |
| Closing Date:                            | 26 July 2026                                               |
| Position Title:                          | HRF (Homeland Response Force) Logistics OIC                |
| UIC:                                     | WP7EAA                                                     |
| DMOS/Branch:                             | Immaterial                                                 |
| Min/Max Grade:                           | O1-O3                                                      |
| Duty Location:                           | 510 Parker Road, Fairfield, CA 94533                       |
| Eligibility Requirements:                | Male/Female/Officer                                        |
| Selecting Official:                      | MP Battalion Operations Staff                              |
| Security Clearance Requirements:         | SECRET                                                     |
| Minimum Military Education Requirements: | Professional military education qualified for their grade. |

#### Conditions of Employment

- Tour is subject to ongoing quarterly budget requirements. Position expected to start no earlier than 1 August 2026 .
- Must meet Army medical retention standards IAW AR 40-502, chapter 3. Must not be Medically Non-Deployable (MND).
- Applicants will be screened in a manner that provides reasonable certainty that the member is of good character, well-motivated and an appropriate representative of the National Guard.
- Applicants must be within Army HT/WT standards or pass Body Composition screening IAW the standards set forth in AR 600-9.

#### Primary Duties and Responsibilities

- Supervises HRF S4 personnel to ensure compliance with CNGBM 3510.01, HJRF CONOPS, and CRE YPG and maintains communication with JFHQ- state J/G4 and NGBJ4 WMD-CST & CBRNE Sustainment branch to ensure unity of effort
- Provides full-time coordination and staff supervision of logistics functions to enhance unit readiness of the HRF
- Responsible for carrying out the commanders plans and programs for the accomplishment of supply, service, transportation, maintenance and facilities for the HRF
- Researches, drafts and publishes supply, maintenance, transportation and food service SOPS as directed by the commander
- Responsible for logistics, which involved logistical readiness statuses of each subordinate unit of the HRF by monitoring Equipment Status Report, Equipment Status Profile, back order reconciliation, and Supply Historical Transaction Listing
- Performs supply inspections on HRF units and ensure corrective actions are taken to prevent future recurrence

- Monitors procurement, storage, distribution, and security of supplies and equipment with the command and recommends prescribed load lists. Responsible for HRF transportation, maintenance and facility functions

### Specialty Qualification Requirement

- Completion of FEMA 100.b, 200.b, 700.a, and 800.b online courses within one month of hiring date. [FEMA Training Website](#)
- Soldier must have valid Secret clearance or at a minimum a favorable National Security Check or higher security clearance with no issues.
- Soldiers applying must meet the following eligibility criteria IAW DA Pam 611-21:
  - Must have no other record of disciplinary action under UCMJ or patterns of behavior which indicate a lack of integrity, or which is inconsistent with the MOS.
  - Must have no convictions or other adverse disciplinary convictions for criminal offenses listed as a misdemeanor or felony outlines in AR 601-210, chapter 4.
- Military Status: Full-Time Military Title 32 (ADOS).
- Duty location will be 510 Parker Road, Fairfield, CA 94533 .
- Attends all CERFP and HRF C2 exercises and training (This will exceed the normal number of Annual Training days afforded M-day Soldiers).
- Must have a valid Government Travel Card, DTS account, and available for TDY travel.
- Have a valid state's driver's license.
- Soldier must not be adversely flagged or under investigation.

### Instructions for Submitting Applications

**Applicants must, as a minimum, submit the following documents:** If required item(s) are missing from your packet **will be** returned to the applicant due to lack of information: (The following documents must be filled out completely, signed, and no older than 45 days in order to be accepted. In order to receive correct updated orders, your Home of Record needs to be updated in IPPS-A):

- Current Individual Medical Readiness (IMR) Record (Must be GREEN): Soldier has a PHA on record within 12 months of order start date. No IMR deficiencies, including temporary profiles or Medical Readiness Code (MRC) 3 or 4. Soldier is "GREEN" on Human Immunodeficiency Virus (HIV) screening within 24 months of order start date. IMR printout must show the Soldier's current MRC.
- Last three evaluations, if applicable.
- Letter(s) of Recommendation (Optional).
- Enlisted/Officer Record Brief (ERB/ORB).
- Biographical Summary.
- Current Retirement Points Accounting Management (RPAM) Statement NGB Form 23B.
- Record AFT/DA Form 705 (AFT) within 6 months. Profile must be attached, if applicable.
- Height/Weight within 6 months. DA Form 5500/DA Form 5501 (HT/WT), if applicable.
- Security Clearance Letter of Verification (Must be completed by BDE or higher echelon).
- DA Form 1058: Application for Active Duty, Active Duty for Special Work, Temporary Tour of Active Duty, and Annual Training for Soldiers of the Army National Guard and U.S. Army Reserve. Must be signed by Soldier, Company Commander, and the unit Records Custodian.

Point of contact for packet submission is 49 MP BDE S4 at [ng.ca.caarng.list.49th-mp-bde-s4@army.mil](mailto:ng.ca.caarng.list.49th-mp-bde-s4@army.mil). For questions, they can be reached at 707-437-3811 ext. 1.

### Remarks

The California National Guard is an Equal Opportunity Employer. All applicants will be protected under Title VI of the Civil Rights Act of 1964 against discrimination based on race, color, religion, gender or national origin.