

California National Guard – Human Resources Offices
Army Active Duty Operational Support (ADOS)
Vacancy Announcement
1 Position Available

Position Details

Announcement Number: ADOS-40IDG3-25-001
Opening Date: 10 March 2025
Closing Date: Open until filled
Position Title: 40th Infantry Division G3 Force Management Officer/NCO
UIC: WTSAA0
DMOS/Branch: Immaterial
Min/Max Grade: E7-E8, CW2-CW4, O2-O3
Duty Location: 11300 Lexington Drive, Building 1000, Los Alamitos, CA 90720
Eligibility Requirements: Branch/MOS Qualified
Selecting Official: 40 ID G3
Security Clearance: SECRET
Requirements:
Minimum Military Education: Professional Military Education (PME) complete for their current grade.
Requirements:

Conditions of Employment

- Tour is subject to ongoing quarterly budget requirements. Position expected to start NLT 1 May 2025.
- Must meet Army medical retention standards IAW AR 40-502, chapter 3. Must not be Medically Non-Deployable (MND).
- Applicants will be screened in a manner that provides reasonable certainty that the member is of good character, well-motivated, and an appropriate representative of the National Guard.
- Applicants must be within Army height and weight standards or pass Body Composition screening IAW AR 600-9.

Primary Duties and Responsibilities

The Force Management Officer/NCO is responsible for accounting for the force and its resources. The Force Management Officer/NCO evaluates the organizational structure and assists with managing change. They coordinate with the California Army National Guard (CAARNG) Force Integration Readiness Officer (FIRO) to execute functions for organizing, manning, training, equipping, stationing, and supporting land combat forces. Assigned at the divisions and higher echelons, the Force Management Officer/NCO assists the Commander in procuring the equipment and capabilities necessary for success. Although coordinated by the G3, the Force Management Officer/NCO also works closely with the G8.

The Force Management Officer/NCO's responsibilities include, but are not limited to:

- Ensuring Army forces are organized and equipped to support missions.
- Designing new organizations and building force structure to meet emerging requirements.
- Allocating Army manpower and equipment.
- Planning, programming, and executing the budget.

- Coordinating the fielding of unit or mission specific equipment.

Specialty Qualification Requirement

- Strong background in force management or related fields with excellent organizational and interpersonal skills.
- Prior experience in higher echelon operations is a plus.
- Familiarity with New Equipment Training/New Equipment Fielding (NET/NEF).
- Soldiers applying must meet eligibility criteria IAW DA PAM 611-21.
- Must have no other record of disciplinary action under UCMJ or patterns of behavior which indicate a lack of integrity, or which is inconsistent with the MOS.
- Must have no convictions or other adverse disciplinary convictions for criminal offenses listed as a misdemeanor or felony outlined in AR 601-210, chapter 4.
- Must have valid Government Travel Card, Defense Travel System account, and be available for TDY travel.
- Must have a valid state driver's license.
- Must not be adversely flagged or under investigation.
- Cannot carry over a leave balance from any sets of current or previous orders that exceeds 15 days.

Instructions for Submitting Applications

Applicants must, as a minimum, submit the following documents: If required item(s) are missing from your packet **it will** be returned to the applicant due to lack of information (the following documents must be filled out completely, signed, and no older than 45 days in order to be accepted. In order to receive correct updated orders, your Home of Record (HOR) needs to be updated in IPPS-A.

- Current Individual Medical Readiness (IMR) record.
- Last three years of evaluations.
- Letter(s) of recommendation.
- Validated Selection Board Record Brief (SBRB).
- Biographical summary.
- Current Retirement Points Accounting Management (RPAM) statement NGB Form 23B.
- DA Form 705 (ACFT), within twelve months of orders start date (profile must be attached if applicable).
- DA Form 5500 or 5501 (if applicable/does not pass screening weight as annotated on DA Form 705).
- Security clearance Letter of Verification (LoV)(must be completed by brigade or higher echelon).
- DA Form 1058.
- Current DMV print out (within six months) must be enclosed with this packet. Must have a current driver's license.
- Most recent Leave and Earnings Statement (LES).
- **Submit ADOS packet to:** SGM Clinton Bayoneta at clinton.d.bayoneta.mil@army.mil

Remarks

The California National Guard is an Equal Opportunity Employer. All applicants will be protected under Title VI of the Civil Rights Act of 1964 against discrimination based on race, color, religion, gender or national origin.