

State of California, Military Department
State Active Duty (SAD)
Vacancy Announcement
1 Position Available
(Current SAD Employees Only)

Position Details

Announcement Number: SAD VA 2024-080
Opening Date: 25 July 2024
Closing Date: 8 August 2024
Position Title: Regional Behavioral Health OIC (SAD O-4)
Duty Location: Joint Staff/CMND Staff, Los Alamitos
Selecting Official: Senior Mental Health Advisor, Behavioral Health Office
Projected Employment Date: 1 September 2024

Vacancy Announcement Details

The California Military Department is accepting applications for the State Active-Duty position indicated above. An appointment to this position provides full benefit status for the appointee and their beneficiaries. The incumbent will be appointed on annually renewable State Active-Duty orders through year six, at which time the incumbent may be eligible for career status IAW CMD Reg 600-1, dated 21 April 2020. Continuation and subsequent extensions of service will be determined by the individual's performance of duty and continuation of funding. **The Service Member selected for this position will be paid at their federal or California State Guard pay grade, not to exceed O-4.** This announcement has minimum requirements. Failure to meet these requirements will cause your application to be rejected from consideration. While it is important for you to read the entire announcement closely, please pay particular attention to the instructions at the end of this announcement for documents required to submit a complete application. **Applications missing signatures and required documents will not be considered.** The Service Member selected for this position may be eligible for health, dental, vision and life insurance benefits. Other benefits may also be available to those who qualify such as Service Member Assistance Programs, Group Legal Services, Long-Term Disability Insurance, Long-Term Care Insurance, Retirement Annuity, Supplemental Investment, and the Military Service Buy Back Program. **Reimbursement for moving and relocation expenses will not be paid.**

Eligibility Requirements

- Active members of the California Military Department (Army, Air, CSG) in the grades **O-3 through O-5** may apply. Applicants must have a military affiliation per Para 3-2 of CMD Reg. 600-1. CSG members who have no prior federal military experience must be a member of the CSG in good standing for a minimum of two years for eligibility for SAD vacancies. **CSG members must submit a copy of their CSG orders with their application.**
- ***Candidate must be educationally and professionally qualified in one of the following mental health specialties: 1. Clinical Psychologist - Ph.D. or Psy.D. from an APA-accredited institution and current unrestricted state license to practice. 2. Licensed Clinical Social Worker - MSW Degree from a CSWE accredited institution and current unrestricted state license to practice.***
- Must be eligible for EPC/GOEPC Consideration.

- Completion of military and civilian education requirements commensurate with the grade of the applicant are required.
- Military assignments appropriate to the grade of the applicant are required.
- Required to meet height/weight and physical fitness standards prescribed by their military branch of membership.
- Applicants must meet, and maintain, federally recognized medical fitness standards or CSG equivalent.
- Appropriate military uniform with federally recognized, or CSG recognized, rank will be worn in accordance with military regulation.
- Must be able to pass State and Federal background checks (Live Scan), and California Military Department status verification. Continuation of employment is contingent upon maintaining favorable background checks.
- Must possess a valid state driver's license.

Primary Duties and Responsibilities

Incumbent reports to Deputy Director of Psychological Health. The supervisor will provide performance counseling to the employee at least quarterly, including a review of their duties as outlined in their Position Description (PD). The supervisor will complete performance evaluations annually. The supervisor will address performance issues as they surface, then initiate training, guidance, and assistance promptly to encourage productivity and continued growth.

- Thorough knowledge and skills necessary to effectively resource Service Members (SM) and family problems pertaining to behavioral health (BH) service delivery.
- Resources BH care services via county BH systems and other agencies providing direct services throughout the state.
- Conduct population-based BH surveillance to examine trends and further develop target prevention and mitigation strategies.
- Monitor provider utilization metrics, service member experience data, and psychological health outcomes.
- Resources BH emergencies and requests for counseling for SMs and their families.
- Report cases of domestic violence and child abuse/neglect in accordance (IAW) with DoDI policy and state law.
- Promote BH policies and procedures affecting SM reintegration.
- Advise SMs, units, and leaders on existing Army/Air BH policy, regulation, and available resources.
- Travel throughout the state as needed to support SMs needs.
- Complete comprehensive assessments under guidelines of the Diagnostic and Statistical Manual of Mental Health Disorders (DSM) of the American Psychiatric Association.
- Prepare written evaluation reports with clinical impressions.
- Determine readiness and completes profiles IAW appropriate DoDI regulations.
- Advise command on best supporting the SMs BH treatment plan to optimize treatment outcomes.
- Act as a regional BH OIC, ensuring the Director's tactical and operational exceptions.
- Perform other duties as assigned.

Instructions for Submitting Applications

To view the State Active Duty Appointment Application, please click [State Active Duty Appointment Application \(.pdf\)](#). To view Unit Verification Memorandum Template, please click [Unit Verification Memorandum Template](#)

[\(.pdf\)](#). Interested applicants must submit a completed and signed State Active-Duty Appointment Application and all required supporting documentation (listed below), to the Director of State Personnel Programs.

Applications missing signatures and/or required documents will not be considered.

- **All Applicants:** Documentation of your highest level of civilian education listed on your application. (Legible copy of either diploma, degree, transcripts, record brief, RIP, etc.).
- **All Applicants:** Are **required** to submit a Resume.
- **All Applicants:** Unit Verification Memorandum with Judge Advocate General (JAG) clearance letter or email. California State Guard applicants will have the memorandum completed by CSG HQ.
- **All Applicants:** [DMV Printout](#) current within the past six months. California residents may obtain, at cost, a copy of their DMV printout. Unit DMV reports are not accepted.
- **CA Army National Guard (CAARNG) Applicants:** Are required to submit a Record Brief (ORB) or IPPS-A printout, current within the past six months.
- **CAARNG Applicants:** Are required to submit a Soldier Management Record printout (from Retirement Points Accounting System). **(Officer only)**
- **CA Air National Guard (CAANG) Applicants:** Are required to submit Report on Individual Person (RIP), and ARCNet Individual Readiness Detail, current within the past six months.
- **CSG Applicants:** CSG Accession Orders and Current Assignment Orders – CSG Applicants only.
- **Deployed Service Members:** Title 10 OCONUS Orders - Currently deployed Service Members only.

Complete applications and all supporting documents may either be mailed to California Military Department , Director of State Personnel Programs, Attn: NGCA-JSD-SP (Box #27), 10601 Bear Hollow Drive, Rancho Cordova, CA 95670, **Or** e-mailed as **One PDF file** to SP.SADApplication@cmd.ca.gov. Applications mailed, or e-mailed, must be received by the State Personnel office no later than **midnight on Thursday, 8 August 2024**.

Statement of Qualifications

A Statement of Qualifications is REQUIRED and must be submitted with your Employment Application.

Applications received without an appropriate Statement of Qualifications based on the instructions below will be rejected for being incomplete and will not be considered. Resumes, cover letters, and other documents will not be considered as a response to the Statement of Qualifications. Please limit your SOQ to a maximum of two (2) pages, single-spaced, no less than twelve-point Arial font.

Candidate must clearly and concisely identify experience in categories listed below and must be in the following order:

- **Please describe your experience in a leadership role.**
- **What is your theoretical orientation in therapeutically working with individuals?**
- **How do you feel your education, training, and experience prepared you for this position.**
- **Please describe your understanding of military behavioral health from an operational level.**