

State of California, Military Department
State Active Duty (SAD)
Vacancy Announcement
1 Position Available (TEMP)

Position Details

Announcement Number: SAD VA 2023-177
Opening Date: 26 January 2024
Closing Date: 23 February 2024
Position Title: Range Maintenance (SAD E-4)
Duty Location: DPTMS-Range Branch, Camp Roberts, CA
Selecting Official: Range Maintenance Supervisor, G3, Plans and Operations, Army Division,
Projected Employment Date: 15 March 2024

Vacancy Announcement Details

The California Military Department is accepting applications for the State Active-Duty position indicated above. An appointment to this position provides full benefit status for the appointee and their beneficiaries. **This position is not to exceed 1 April 2024.** Continuation and subsequent extensions of service will be determined by the individual's performance of duty and continuation of funding. **The Service Member selected for this position will be paid at their federal or California State Guard pay grade, not to exceed E-4.** This announcement has minimum requirements. Failure to meet these requirements will cause your application to be rejected from consideration. While it is important for you to read the entire announcement closely, please pay particular attention to the instructions at the end of this announcement for documents required to submit a complete application. **Applications missing signatures and required documents will not be considered.** The Service Member selected for this position may be eligible for health, dental, vision and life insurance benefits. Other benefits may also be available to those who qualify such as Service Member Assistance Programs, Group Legal Services, Long-Term Disability Insurance, Long-Term Care Insurance, Retirement Annuity, Supplemental Investment, and the Military Service Buy Back Program. **Reimbursement for moving and relocation expenses will not be paid.**

Eligibility Requirements

Active members of the California Military Department (Army, CSG) in the grades **E-2 through E-5** may apply. Applicants must have a military affiliation per Para 3-2 of CMD Reg. 600-1. CSG members who have no prior federal military experience must be a member of the CSG in good standing for a minimum of two years for eligibility for SAD vacancies. **CSG members must submit a copy of their CSG orders with their application.**

- Must have experience with technical manuals, testing and repair of equipment such as digital multimeter, voltmeters, pressure gauges and common mechanic's hand tools.
- Able to perform basic PMCS on vehicles.
- Completion of military and civilian education (high school or equivalent) requirements commensurate with the grade of the applicant are required. **Attach documentation of your highest level of civilian education.**
- Military assignments appropriate to the grade of the applicant are required.
- Required to meet height/weight and physical fitness standards prescribed by their military branch of membership.

- Applicant must meet, and maintain, federally recognized medical fitness standards or CSG equivalent. **Attach a current copy, within the past twelve months of your military component's verification of these requirements. (See instructions at the end of this announcement for required component-specific documents).**
- Appropriate military uniform with federally recognized, or CSG recognized, rank will be worn in accordance with military regulation.
- Must be able to pass both State and Federal background checks (Live Scan). Continuation of employment is contingent upon maintaining favorable State and Federal background checks.
- Must possess a valid state driver's license. **Attach a current copy, within the past six months of your Department of Motor Vehicle's printout.**

Primary Duties and Responsibilities

Range Maintenance reporting chain of command is the Range Maintenance Supervisor. Supervision is general in nature. Service members requests, advice, and guidance from the Range Control NCOIC and works accordingly.

- Operate, control, and maintain a variety of automated and non-automated ranges to include static and pop-up ranges (current or under construction).
- Develop training scenarios for down range target systems, using the computer-controlled integration systems control panel. Monitor control panel for correct operation, reports and corrects malfunctions.
- Repair and conduct maintenance of firing limit markers, targets, and target frames for the overall efficient use by units as well as outside agencies.
- Maintain a supply of targets and target frames for both on and off installation by requesting units.
- Ability to request and safely work with EOD forces as needed.
- Execute vegetation control, such as bushes obstructing line of fire or causing unsafe conditions, cutting of grass around structures and clearing all flammable material from structures.
- Repair and replace safety limit markers, range lane markers, firing point markers and all other items as indicated by the Range Control OIC/NCOIC.
- Operates and maintains wheeled vehicles assigned to the shop. Ensures before, during and after that operational checks are performed and required logbook information is completed after each use of a vehicle.
- Perform other duties as assigned.

Instructions for Submitting Applications

To view the State Active Duty Appointment Application, please click [State Active Duty Appointment Application \(.pdf\)](#). To view California State Guard AHA Form, please click [California State Guard AHA Form \(.pdf\)](#).

Interested applicants must submit a completed and signed State Active-Duty Appointment Application and all required supporting documentation (listed below), to the Director of State Personnel Programs. **Applications missing signatures and required documents will not be considered.**

- **All Applicants:** Documentation of your highest level of civilian education listed on your application. (Legible copy of either diploma, degree, transcripts, record brief, RIP, etc.).
- **All Applicants:** Are **required** to submit a Resume.
- **All Applicants:** Include any documentation for current flagging actions. SM must include a memo signed by commander indicating circumstances and disposition mitigation.

- **All Applicants:** [DMV Printout](#) current within the past six months. California residents may obtain, at cost, a copy of their DMV printout. Unit DMV reports are not accepted.
- **CA Army National Guard (CAARNG) Applicants:** Attach most recent APFT/ACFT (DA Form 705) and MEDPROS IMR.
- **CAARNG Applicants:** Are required to submit a Record Brief (ERB), current within the past six months.
- **CA State Guard (CSG) Applicants:** Complete and submit the CA 3024-1 Member AHA Form. Once appointed, each CSG service member will be required to complete and submit, in its entirety, additional SAD Medical Readiness Standards requirements, not to exceed beyond one year after hire date.
- **CSG Applicants:** CSG Accession Orders and Current Assignment Orders – CSG Applicants only.
- **Deployed Service Members:** Title 10 OCONUS Orders - Currently deployed service members only.

Complete applications and all supporting documents may either be mailed to California Military Department , Director of State Personnel Programs, Attn: NGCA-JSD-SP (Box #27), 10601 Bear Hollow Drive, Rancho Cordova, CA 95670, **Or** e-mailed as **One PDF file** to SP.SADApplication@cmd.ca.gov. Applications mailed, or e-mailed, must be received by the State Personnel office no later than **midnight on Friday, 23 February 2024**.