State of California, Military Department
State Active Duty (SAD)
Vacancy Announcement
1 Position Available (Repost)

Position Details
Announcement Number: SAD VA 2022-036
Opening Date: 27 June 2022
Closing Date: 11 July 2022
Position Title: Security Guard (SAD E-5)
Duty Location: 146 AW/SFS Channel Islands ANGS, Port Hueneme, CA
Selecting Official: Security Forces Manager, 146 AW/SFS
Projected Employment Date: 30 May 2022

Vacancy Announcement Details
The Military Department is accepting applications for the State Active-Duty position indicated above. This vacancy announcement expires 11 July 2022 unless sooner rescinded. An appointment to this position provides full benefit status for the appointee and their beneficiaries. The incumbent will be appointed on annually renewable State Active-Duty orders through year six, at which time the incumbent may be eligible for career status IAW CMD Reg 600-1, dated 21 April 2020. Continuation and subsequent extensions of service will be determined by the individual’s performance of duty and continuation of funding. The service member selected for this position will be paid at their federal or California State Guard pay grade, not to exceed E-5.

This announcement has minimum requirements. Failure to meet these requirements will cause your application to be rejected from consideration. While it is important for you to read the entire announcement closely, please pay particular attention to the instructions at the end of this announcement for documents required to submit a complete application. Applications missing signatures and required documents will not be considered.

The service member selected for this position may be eligible for health, dental, vision and life insurance benefits. Other benefits may also be available to those who qualify such as Service Member Assistance Programs, Group Legal Services, Long-Term Disability Insurance, Long-Term Care Insurance, Retirement Annuity, Supplemental Investment, and the Military Service Buy Back Program. Reimbursement for moving and relocation expenses will not be paid.

Eligibility Requirements
- Active members of the California Military Department (Air, Army, CSG) in the grades E-4 through E-6 may apply. Applicants must have a military affiliation per Para 3-2 of CMD Reg. 600-1. Applicants who are not current members of the California Military Department may apply, however, applicants must meet military affiliation requirements at the time of appointment. CSG members who have no prior federal military experience must be a member of the CSG in good standing for a minimum of two years for eligibility for SAD vacancies. CSG members must submit a copy of their CSG orders with their application. Non-members of the California Military Department (Air, Army, CSG) must submit a Letter of Intent to meet qualifying military affiliation at the time of appointment along with their application.
- Must be assigned to the 146 AW prior to employment and be assigned to a military position in the 146 SFS.
- Must have a minimum of three years’ experience in civilian or military law enforcement or security experience equivalent to 3P051 AFSC skill level, or compatible to Army MOS.
• Must have knowledge of basic principle of first aid, fire prevention, safety, and human relations.
• Must be qualified or be capable of becoming qualified to bear firearms. Remain qualified to carry firearms.
• Skill in oral and written communication, to include computer and spreadsheet usage.
• Never have been convicted by civilian or military court except for minor traffic violations and similar infraction.
• Must be capable of taking prompt efficient action in cases of fire, attempted theft, espionage, sabotage, and other acts detrimental to safeguarding property and ANG resources. Comes in daily contact with military and civilian personnel and must use good judgment and tact in their action.
• Completion of military and civilian education requirements commensurate with the grade of the applicant are required. **Attach documentation of your highest level of civilian education.**
• Military assignments appropriate to the grade of the applicant are required.
• Required to meet height/weight and physical fitness standards prescribed by their military branch of membership.
• Applicant must meet, and maintain, federally recognized medical fitness standards. **Attach a current copy, within the past twelve months, of your military component’s verification of these requirements. (See instructions at the end of this announcement for required component-specific documents).**
• Appropriate military uniform with federally recognized, or CSG recognized, rank will be worn in accordance with military regulation.
• Must be able to pass both State and Federal background checks (Live Scan). Continuation of employment is contingent upon maintaining favorable State and Federal background checks.
• Must possess a valid state driver’s license. **Attach a current copy, within the past six months, of your Department of Motor Vehicle’s printout.**

**Primary Duties and Responsibilities**

Under the direct supervision of the Security Forces Manager through the NCOIC of Security Forces and the on-duty flight chief at Channel Islands Air National Guard Base, Port Hueneme, CA. Performs security and resource protection duties within the ANG area of responsibility, specifically:

• Patrol installation to ensure federal property and ANG resources are properly secured.
• Control Entry to the 146 AW Installation as certified Installation Entry Controllers.
• Support the mission as members of Security Response Teams.
• Responds to all installation emergencies, i.e., aircraft mishaps/accidents, personnel injuries, vehicle accidents and fire or hazardous materials incidents.
• Conduct physical security checks of installation property.
• Write reports and take statements.
• Perform duties as the Base Defense Operations Center (BDOC) controller, operates and monitors all security communication systems, phones & radios, to include Intrusion Detection System and duress alarms.
• Perform duties as Intrusion Detection Monitor and maintain communications with the base patrol and other Law Enforcement Agencies.
• Operate and monitor Security Surveillance Camera System that provides surveillance the entire Installation.
• Dispatches and coordinates field units when tactically responding to emergencies or incidents.
• Contacts local, federal, or civil law enforcement official to obtain assistance when ANG resources are threatened.
• Handles emergencies until appropriate key personnel are contacted and they assume responsibility for the situation.
• Conducts performance evaluations and other CMD-mandated administrative actions to support program management.
• Perform other similar duties as assigned.

Instructions for Submitting Applications
To request a State Active Duty Appointment Application or CSG AHA forms, please contact State Personnel Programs by email at SP.SADApplication@cmd.ca.gov for assistance.
Interested applicants must submit a completed and signed State Active-Duty Appointment Application and all required supporting documentation (listed below), to the Director of State Personnel Programs. Applications missing signatures and required documents will not be considered.
• All Applicants: Are required to submit documentation of COVID-19 vaccination.
• All Applicants: Documentation of your highest level of civilian education listed on your application. (Legible copy of either diploma, degree, or transcripts).
• Readiness: Include any documentation for current flagging actions. SM must include memo signed by commander indicating circumstances and disposition mitigation.
• CA Army National Guard (CAARNG) Applicants: Attach APFT/ACFT (DA Form 705) and MEDPROS IMR, current within the past twelve months.
• All CAARNG Applicants: Are required to submit a Record Brief (ERB).
• CA Air National Guard (CA ANG) Applicants: Are required to submit Report on Individual Person (RIP), and ARCNNet Individual Readiness Detail, current within the past twelve months
• CA State Guard (CSG) Applicants: Complete and submit the CA 3024-1 Member AHA Form. Once appointed, each CSG service member will be required to complete and submit, in its entirety, additional SAD Medical Readiness Standards requirements, not to exceed beyond one year after hire date.
• All Applicants: DMV Printout current within the past six months. California residents may obtain, at cost, a copy of their DMV printout. Unit DMV reports are not accepted.
• CSG Applicants: CSG Orders – CSG Applicants only
• Deployed Service Members: Title 10 OCONUS Orders - Currently deployed service members only Complete applications and all supporting documents may either be mailed to Joint Force Headquarters, Director of State Personnel Programs, Attn: NGCA-JSD-SP (Box #27), 9800 Goethe Road, Sacramento, CA 95827, Or e-mailed as One PDF file to SP.SADApplication@cmd.ca.gov. Applications mailed, or e-mailed, must be received by the State Personnel office no later than the close of business on Monday, 11 July 2022.