

SERVICEMEMBER TRANSFER REQUEST
The Privacy Act of 1974 applies, this form for official use only

DATE:

INDIVIDUALS NAME: (Last, MI, First)

SSAN: (Last 4 only)

REQUESTED EFFECTIVE DATE

CURRENT GRADE

LOSING UNIT

GAINING UNIT

UNIT NAME

UIC

UNIT NAME

UIC

DUTY POSITION/TITLE

PARA

LINE #

DUTY POSITION/TITLE

PARA

LINE #

AUTH POSITION GRADE:

AUTH POSITION GRADE

MEETS HT/WT
STANDARD YES
 NO

HAS S/M TRANSFERRED FROM ANOTHER UNIT IN THE PRECEEDING 12 MONTHS? YES NO

Losing Commander - Is SM under
investigation, flagged, or otherwise ineligible
for transfer?

YES - Explain why in remarks
NO

REMARKS

LOSING COMMANDERS APPROVAL/DISAPPROVAL

APPROVED	DISAPPROVED	CHANGE OF RATER EVAL COMPLETED?	YES NO
DATE	<input style="width: 100px; height: 20px;" type="text"/>	NAME, RANK	
SIGNATURE			

GAINING COMMANDERS APPROVAL/DISAPPROVAL

APPROVED	DISAPPROVED	
DATE	<input style="width: 100px; height: 20px;" type="text"/>	NAME, RANK
SIGNATURE		

CSMR HQ APPROVAL/DISAPPROVAL

APPROVED	DISAPPROVED	
DATE	<input style="width: 100px; height: 20px;" type="text"/>	NAME RANK
SIGNATURE		

DATE ENTERED	<input style="width: 100px; height: 20px;" type="text"/>	NAME	
IN CaESADS/TDA			EFFECTIVE DATE OF TRANSFER

REMARKS