

# ACKNOWLEDGEMENT RECEIPT OF EMPLOYEE BENEFITS INFORMATION

## Federal Employees Health Benefits (FEHB)

\_\_\_\_ I, hereby acknowledge receipt of health benefits information and understand that I have 60 days from the day I was appointed to enroll by accessing the Employee Benefits Information System (EBIS) which can be located at on the Army Benefits Center-Civilian (ABC-C). Additional information for FEHB can be found at [www.opm.gov/insure/health](http://www.opm.gov/insure/health) and <https://www.abc.army.mil/health/health.htm>.

## Federal Employees Dental and Vision Insurance Program (FEDVIP)

\_\_\_\_ I, hereby acknowledge receipt of dental and vision insurance coverage and understand that I have 60 days from the day I was appointed to enroll by accessing the FEDVIP website at [www.benefeds.com](http://www.benefeds.com). Additional information for FEDVIP can be found at [www.opm.gov/insure/health](http://www.opm.gov/insure/health) and <https://www.abc.army.mil/health/health.htm>.

## Federal Employees Group Life Insurance (FGLI)

\_\_\_\_ I, hereby acknowledge receipt of the SF 2817, Life Insurance Election form, and understand that I will be automatically enrolled in basic life insurance unless I choose a different election. Additional information regarding FGLI can be found at [www.opm.gov/insure/life](http://www.opm.gov/insure/life) and <https://www.abc.army.mil/Life/Life.htm>. Temporary employees are not eligible for FGLI.

## Thrift Savings Plan (TSP)

\_\_\_\_ I, acknowledge receipt of TSP information regarding Automatic Enrollment and Agency Initial Contributions. To be eligible for TSP, I must be covered by the Federal Employees Retirement System (FERS) or Civil Service Retirement System (CSRS); Temporary employees are not eligible. Additional information regarding TSP can be found at <https://www.abc.army.mil/TSP/TSP.htm>. Temporary employees are not eligible for FGLI.

## 60 Day Limit to Enroll in Benefits

\_\_\_\_ I, acknowledge that I have 60 days from the date I am hired to make FEHB, FEDVIP, and FGLI elections.

\_\_\_\_ I, acknowledge I must access EBIS <https://www.abc.army.mil/EBIS/EBISInfo.htm> within 60 days of my hire date to enroll in FEHB and FGLI. I will be considered ineligible for FEHB and limited to "basic only" FGLI for one year after my hire date if I do not enroll via EBIS within 60 days of my hire date.

**This document will be filed in your Electronic Official Personnel File (eOPF)**

**I certify acknowledgement and understand the conditions listed above.**

**Printed or Typed Name:** \_\_\_\_\_

**Last 4 of SSN:** \_\_\_\_\_ **Date of Hire:** \_\_\_\_\_ **Civilian Unit/Org:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_